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**PTG**  
**EVENT START UP CASH REQUEST FORM**

*All requests must be made no later than 10 days before the Event Date*

**Event Name:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

**Event Chairperson:** \_\_\_\_\_

**PTG Board Representative for the Event:** \_\_\_\_\_

**Total Amount Needed:** \_\_\_\_\_

**COINS**

\_\_\_\_\_ x 1 ¢ = \_\_\_\_\_  
\_\_\_\_\_ x 5 ¢ = \_\_\_\_\_  
\_\_\_\_\_ x 10 ¢ = \_\_\_\_\_  
\_\_\_\_\_ x 25 ¢ = \_\_\_\_\_

**CURRENCY**

\_\_\_\_\_ x \$ 1 = \_\_\_\_\_  
\_\_\_\_\_ x \$ 5 = \_\_\_\_\_  
\_\_\_\_\_ x \$ 10 = \_\_\_\_\_  
\_\_\_\_\_ x \$ 20 = \_\_\_\_\_

*Check will be delivered to:*

**Youngest Child's Name:** \_\_\_\_\_

**Youngest Child's Teacher:** \_\_\_\_\_

**Chairperson Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

*Email completed form to the PTG Treasurer at [hfrsptgtreas@gmail.com](mailto:hfrsptgtreas@gmail.com)*

